## **Claiming Your Account After Your Account Info Is Imported Into Demosphere**

Step 1: Your email and household info has been imported into your organization's system. To claim your account, *click* "Forgot your Password"

verconne to	o the registration	process for Example	Soccer Cl	ub!
ou must be l	ogged in to proceed	I with registration. If you do no	t have a user a	ccount, please create one.
Registration L	.ogin			
User ID/Email	1		f	Sign in with Facebook
User ID/Email Password	1		<b>f</b> 8+	Sign in with Facebook Sign in with Google+

Step 2: Enter your email address associated with your previous registration account and click "Send Instructions"

demosphere Q	Password Reset Request	
Production Testing uses your universal Demosphere TeamNet <sup>®</sup> Login, allowing you to securely save and access personalized content for this, and any other networked website.	User ID or Email	Please check your email and follow the instructions provided. example@example.com Send Instructions Back To Login

Step 3: Navigate to your email inbox and find the automated email sent from the registration system.

Step 4: Open the automated email and *click* "Reset Password"

Hello anothertime, Your password retrieval was recently requested. To set a new password, click the button or copy/paste the following URL into your web browser:
Reset Password <u>https://prodtest.demosphere-secure.com</u> / reset_password?reset_token=g21YVv_oBfkz6TBiFzS6
For security reasons, no changes have been made yet, and this password reset link will expire in 24 hours.

Step 5: After *clicking* "Reset Password" from the automated email (see step 4), the registration system will open and you will be able to reset your password.

Password Reset	demosphere 🖸
This ADMIN account will be used to manage your household, members, registrations and payments. Password * Confirm * Password Password must be: at least 6 characters, with one lowercase letter, one uppercase letter, and one uppercase	Production Testing uses your universal Demosphere Login, allowing you to securely save and access personalized content for this, and any other networked website.
Reset Password	

Step 6: Once your password is reset, you are now able to proceed with registering your child for any program offered by your organization.

